

## JPL SOFTBALL 2023 REGISTRATION AND PAYMENT INSTRUCTIONS

### Required Forms

**Team Registration form** (roster spreadsheet), **Team Fee Deposit form** (proof of payment), and **Player Waiver forms** (release of liability) can be downloaded from the links at the bottom of the JPL Softball home page at <http://jplsoftball.org/>.

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### Spring B League

All steps except d) must be completed by **Monday, March 13**

- Deliver a signed **Team Fee Deposit form** and a check for your **Team Fee** made out to "JPL Softball Program" to Tony Greicius ([Anthony.Greicius-116962@jpl.nasa.gov](mailto:Anthony.Greicius-116962@jpl.nasa.gov)).
- Fill out a **Team Registration form** as an Excel **spreadsheet**, using color-coding described in the "Instructions" worksheet tab. Send the completed **spreadsheet** to Tony Greicius ([Anthony.Greicius-116962@jpl.nasa.gov](mailto:Anthony.Greicius-116962@jpl.nasa.gov)).
- Send your signed **Player Waiver forms** (release of liability) accompanied by your **Team Registration spreadsheet** to Tony Greicius ([Anthony.Greicius-116962@jpl.nasa.gov](mailto:Anthony.Greicius-116962@jpl.nasa.gov)).
- Collect additional signed **Player Waiver forms** during the season, and send them to Tony Greicius ([Anthony.Greicius-116962@jpl.nasa.gov](mailto:Anthony.Greicius-116962@jpl.nasa.gov)) as you receive them.

Season starts on **April 3**. Games will be played on Mondays and Tuesdays.

**Team Fee** is **\$780** for the Spring season. assumes 10 games/team and is very insensitive to the tripleheader/doubleheader scheduling format selected

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### C League

All steps except d) must be completed by **Thursday March 23**

- Fill out and sign the **Team Fee Deposit form** with "C League" pre-checked. Then take this form to the Caltech Credit Union and present it to the teller at the time of deposit. Deposit your **Team Fee** (in the form of check, cash, or credit union transfer) into the JPL Softball Program's account as listed on the form. Have your **Team Fee Deposit form** stamped by the CU teller as proof of payment. Retain the original stamped proof-of-payment for your records. Send a copy of your stamped **Team Fee Deposit form** to Charlie Kaczinski ([Charles.J.Kaczinski@jpl.nasa.gov](mailto:Charles.J.Kaczinski@jpl.nasa.gov)).
- Fill out a **Team Registration form** as an Excel **spreadsheet**, using color-coding described in the "Instructions" worksheet tab. Send the completed **spreadsheet** to Charlie Kaczinski ([Charles.J.Kaczinski@jpl.nasa.gov](mailto:Charles.J.Kaczinski@jpl.nasa.gov)).
- Send your signed **Player Waiver forms** (release of liability) accompanied by your **Team Registration spreadsheet** to Tony Greicius ([Anthony.Greicius-116962@jpl.nasa.gov](mailto:Anthony.Greicius-116962@jpl.nasa.gov)).
- Collect additional signed **Player Waiver forms** during the season, and send them to Tony Greicius ([Anthony.Greicius-116962@jpl.nasa.gov](mailto:Anthony.Greicius-116962@jpl.nasa.gov)) as you receive them.

Season starts week of **April 17**.

**XXXXXXXXXXXXXXXXX Team Fee** is **\$XXX** per team

\$630/team for 12 teams playing 18 games/team (makes maximum use of Hahamongna dates)  
\$680/team for 11 teams playing 16 or 17 games/team (leaves 1 field/week at Hahamongna unused)